

Create a report with Spec-Rite Online

13 Steps

Created by

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Creation Date

May 13, 2022

Last Updated

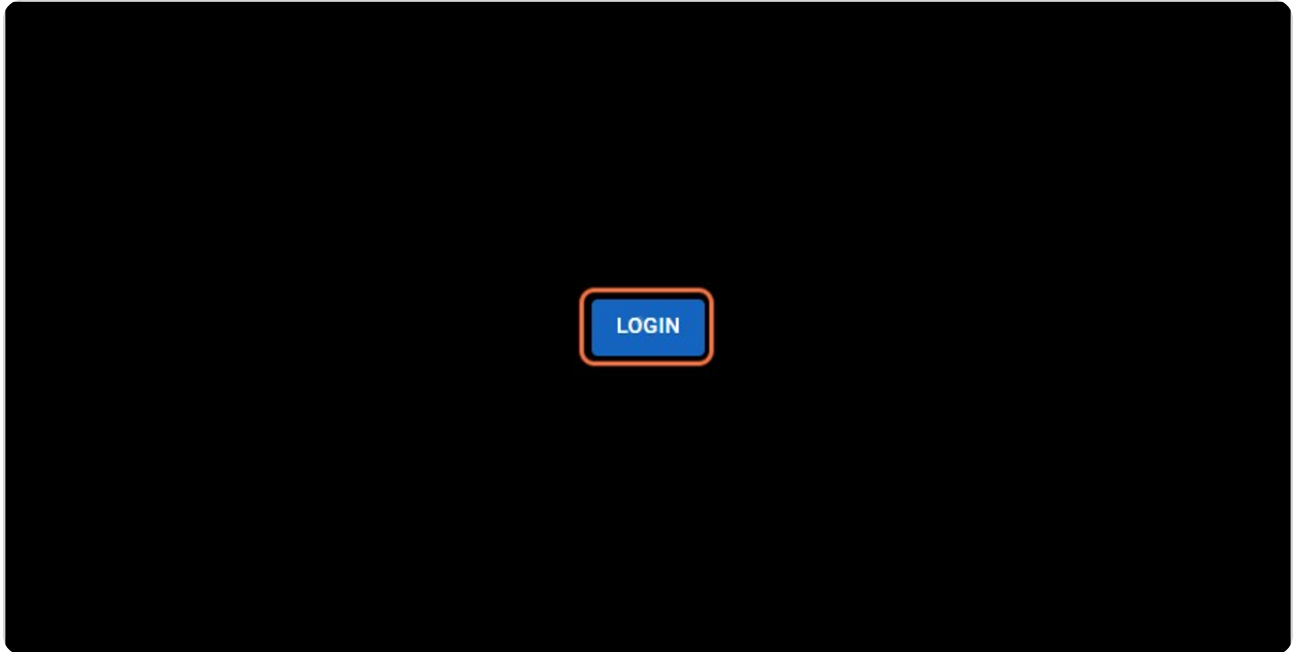
May 13, 2022

STEP 1

Go to Spec-Rite Online

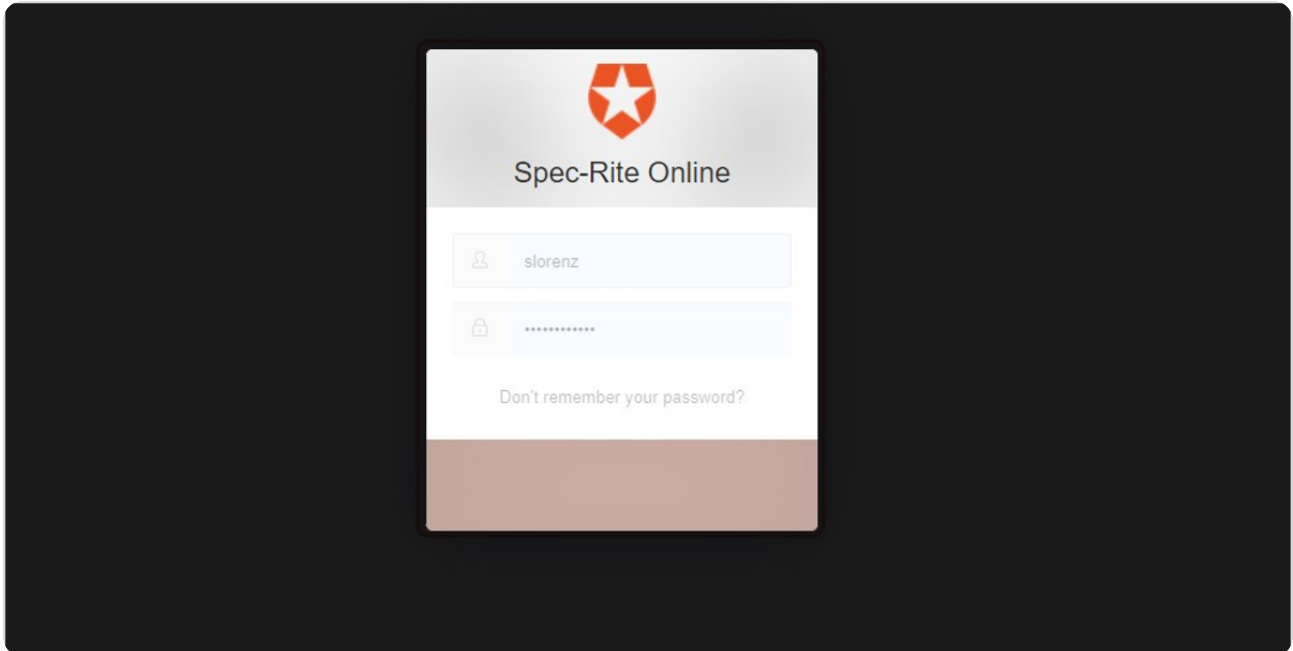
STEP 2

Click on LOGIN



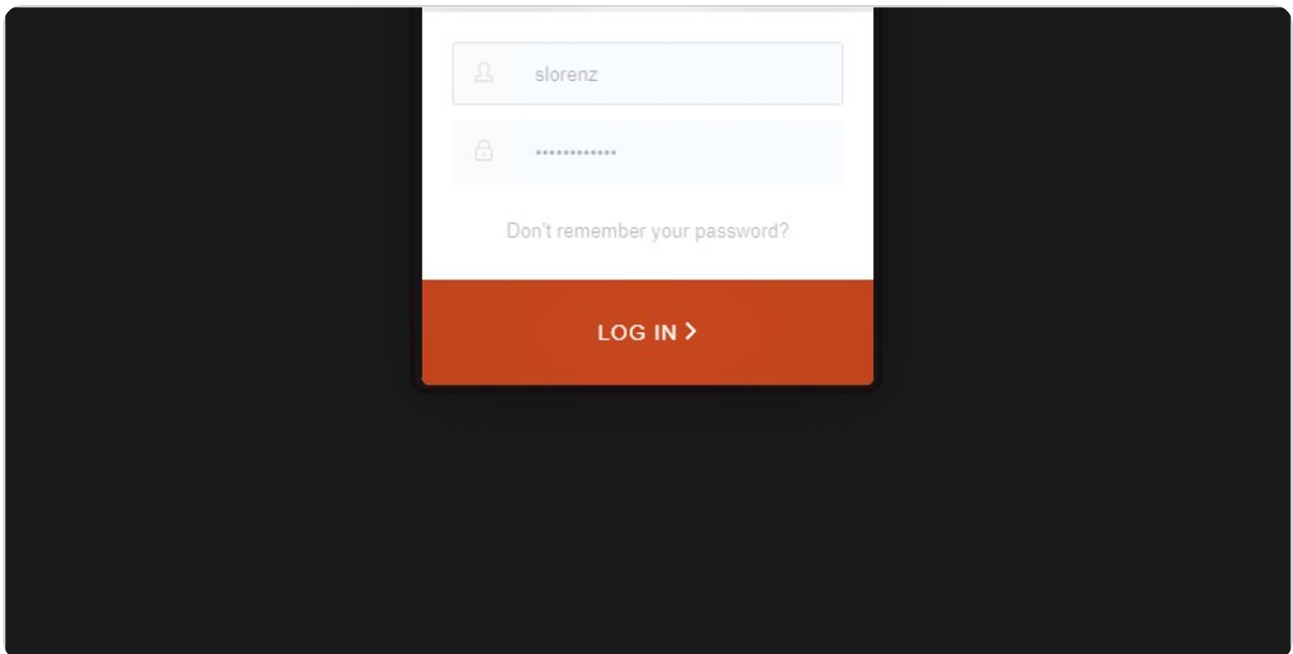
STEP 3

Type username and password



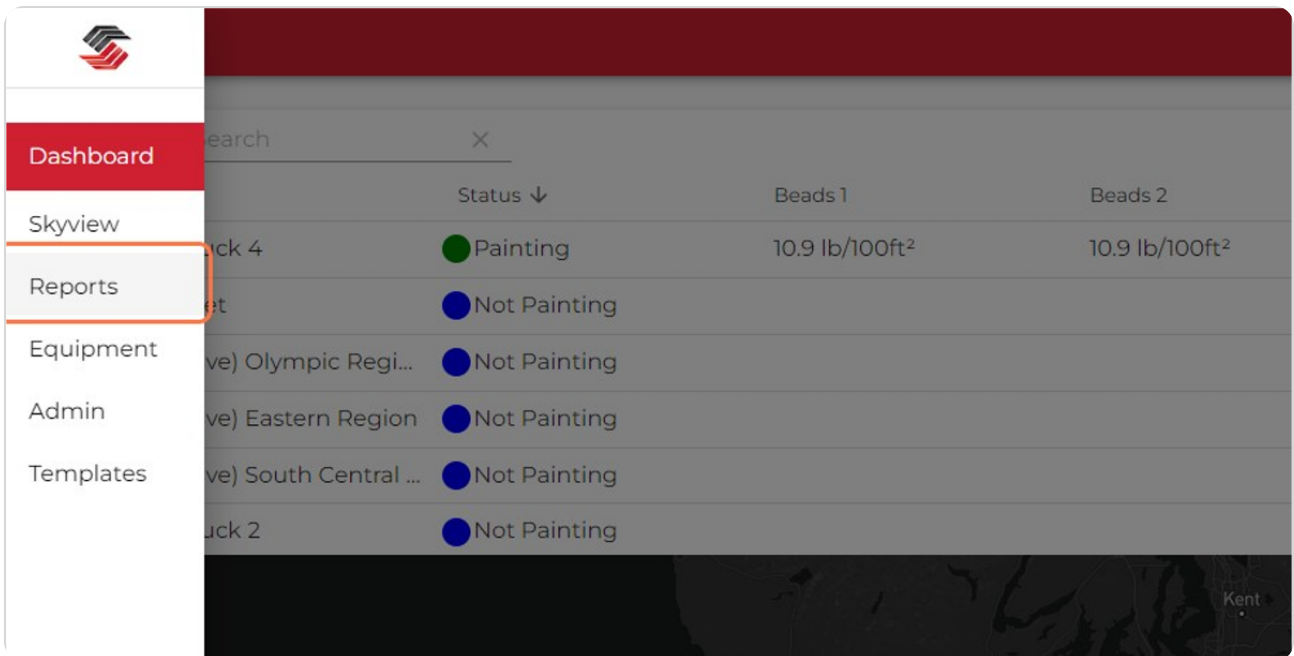
STEP 4

Click on LOG IN



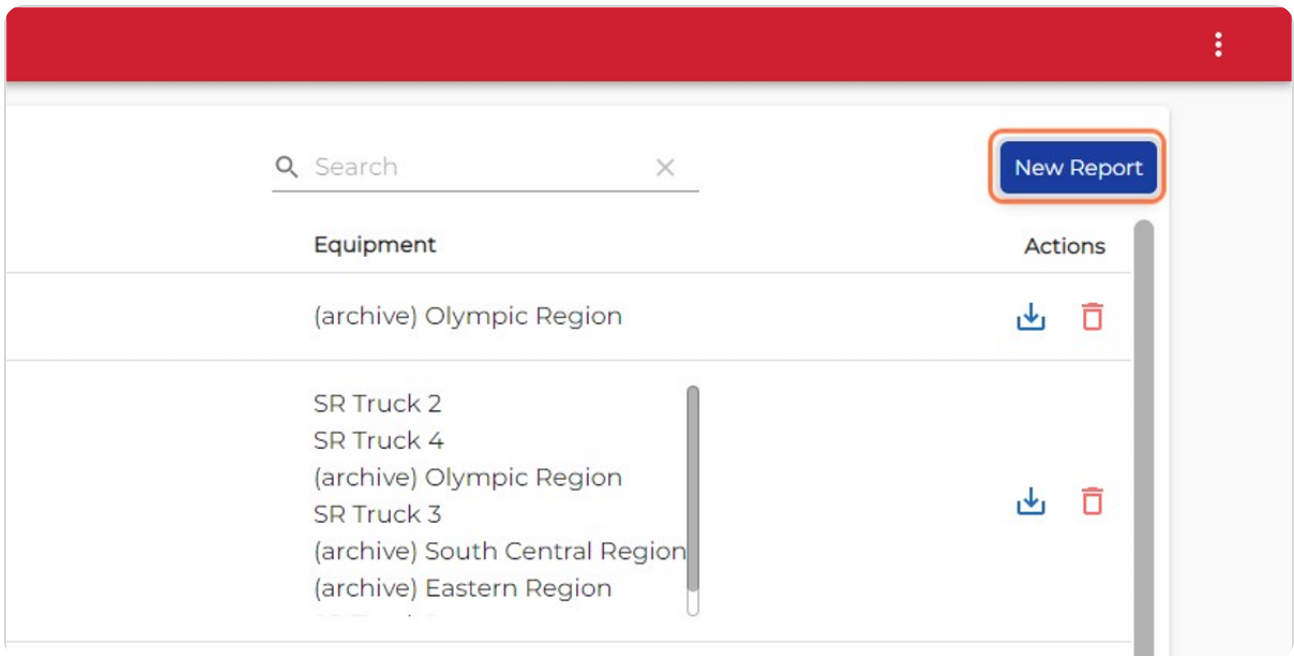
STEP 5

Click on Reports



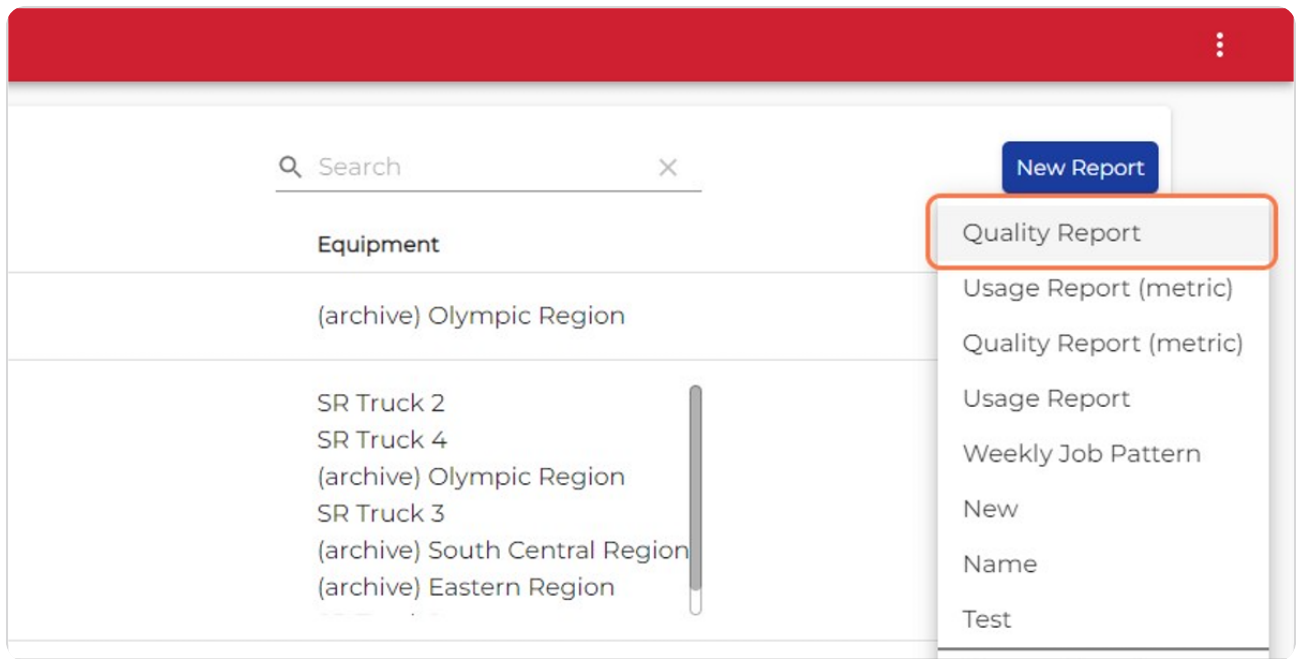
STEP 6

Click on New Report



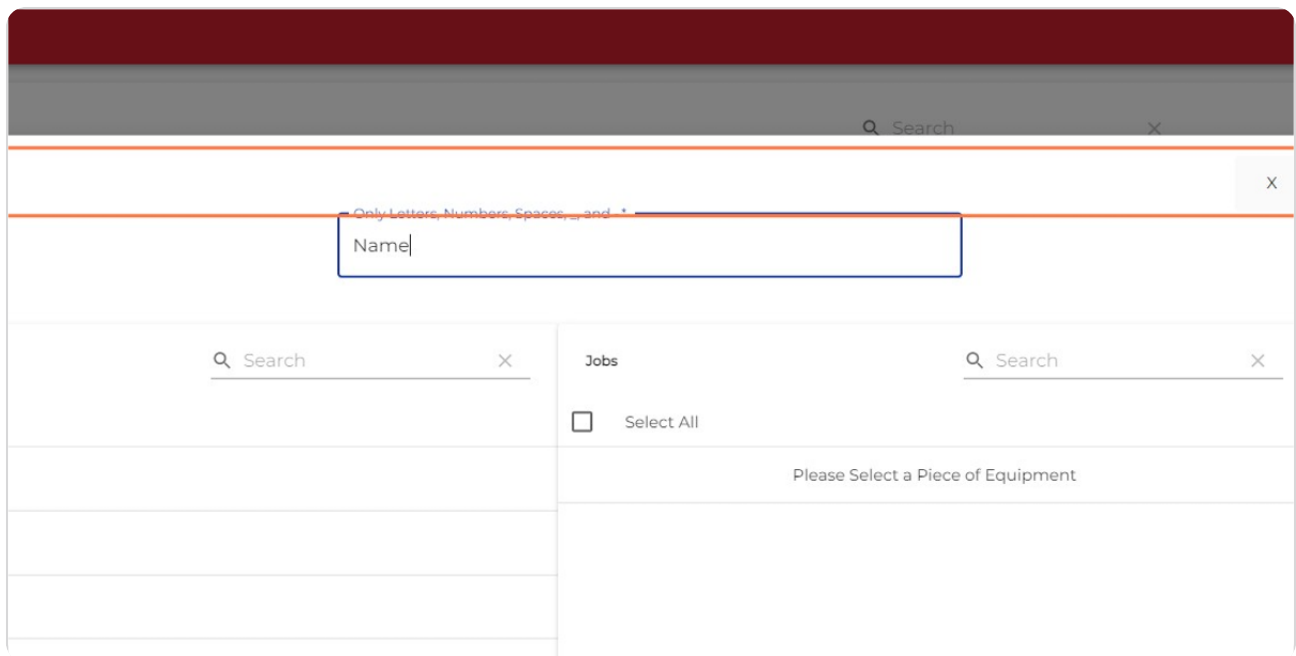
STEP 7

Click on the type of report you would like to create




STEP 8

Type a name for your report



STEP 9

Click on date range

Dec 19, 2021 - Apr 18, 2022 
Date Range

ment

Select All

Not Set

(archive) Olympic Region

STEP 10

Select your start and end dates and click on Save

SR Truck 1

SR Truck 3

SR Truck 4

121 days up to today

- days starting today

5 6 7 8 9

12 13 14 15 16

19 20 21 22 23

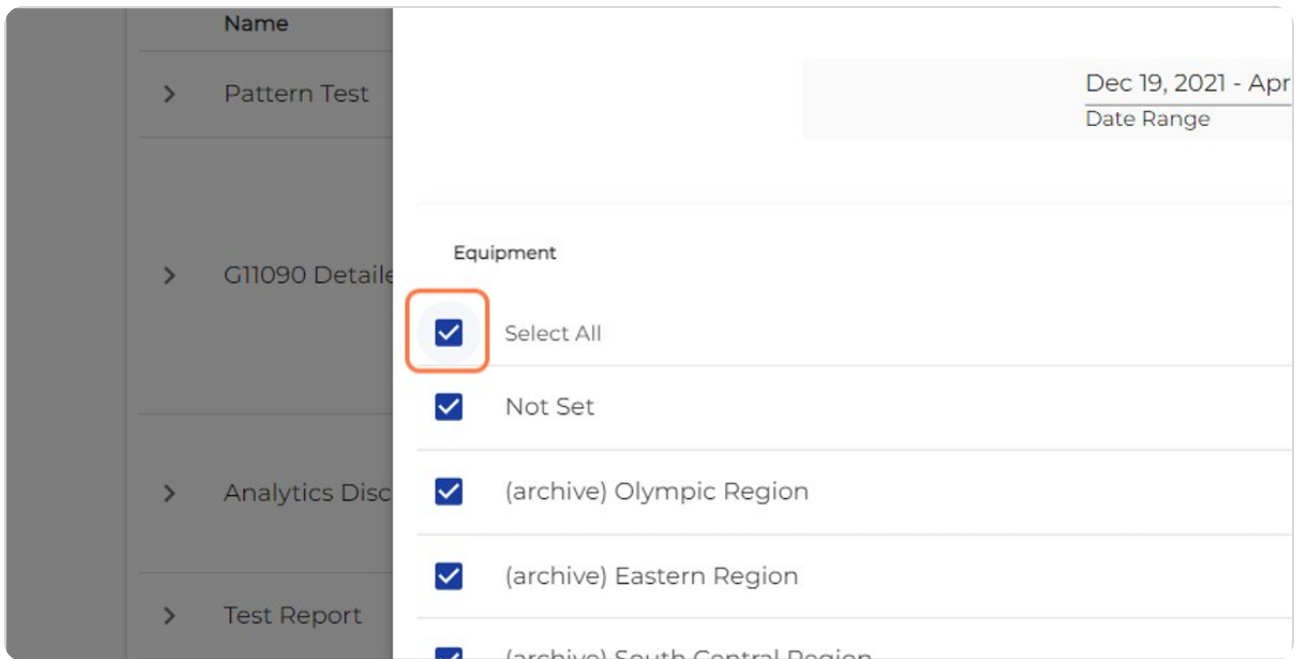
26 27 28 29 30

Save

Cancel

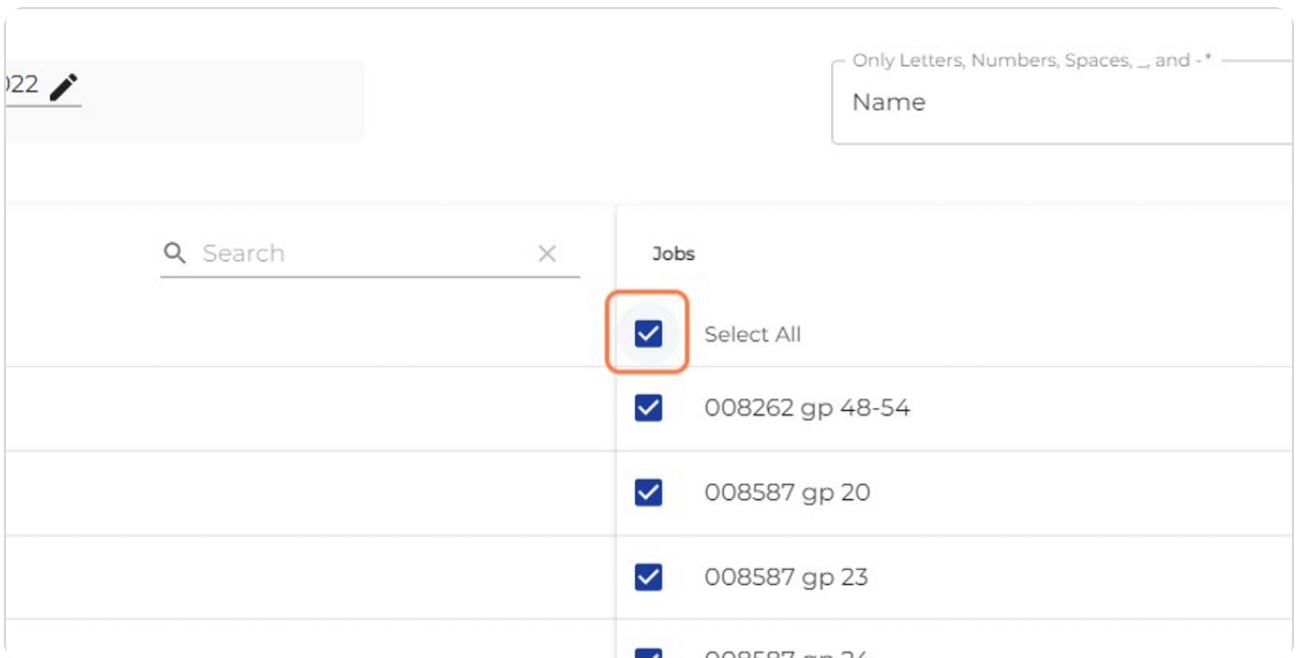
STEP 11

Click on the equipment you would like to generate a report for



STEP 12

Click on the jobs you would like to generate a report for



STEP 13

Click on Create

